

Cambridge IGCSE[™]

ENGLISH AS A SECOND LANGUAGE

0510/52

Paper 5 Speaking Assessment A-O

February/March 2020

TEACHER'S/EXAMINER'S NOTES



The information in this document is confidential and must NOT reach candidates either directly or indirectly.

INSTRUCTIONS

- This booklet contains:
 - (a) administrative guidance on conducting the tests
 - (b) marking criteria
 - (c) copies of cards A–O with notes for the teacher/examiner.

This document has 24 pages. Blank pages are indicated.

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CONTENTS

NOTES ON CONDUCTING A	AND REG	CORDING THE TESTS	Page 3
MARKING CRITERIA			Page 8
SPEAKING ASSESSMENT (Core and Extended)	Α	Important jobs	Page 9
SPEAKING ASSESSMENT (Core and Extended)	В	Behaviour	Page 10
SPEAKING ASSESSMENT (Core and Extended)	С	Keeping up to date	Page 11
SPEAKING ASSESSMENT (Core and Extended)	D	Climate	Page 12
SPEAKING ASSESSMENT (Core and Extended)	E	School	Page 13
SPEAKING ASSESSMENT (Core and Extended)	F	Things we like	Page 14
SPEAKING ASSESSMENT (Core and Extended)	G	Supermarkets	Page 15
SPEAKING ASSESSMENT (Core and Extended)	Н	Family life	Page 16
SPEAKING ASSESSMENT (Core and Extended)	ı	The world of science	Page 17
SPEAKING ASSESSMENT (Core and Extended)	J	Speaking another language	Page 18
SPEAKING ASSESSMENT (Core and Extended)	K	Knowledge	Page 19
SPEAKING ASSESSMENT (Core and Extended)	L	Accessories	Page 20
SPEAKING ASSESSMENT (Core and Extended)	M	Activities	Page 21
SPEAKING ASSESSMENT (Core and Extended)	N	Machines and robots	Page 22
SPEAKING ASSESSMENT (Core and Extended)	0	Eating outdoors	Page 23

NOTES ON CONDUCTING AND RECORDING THE TESTS

Please note

- 1. The warm-up section may give the examiner an indication of the best card to select **but the** examiner must not allow the candidate to lead the choice of topic.
- 2. The speaking assessment cards **must not be opened** until one working day before the test.
- 3. All tests must be recorded **in full throughout**. The recording must not be paused or stopped at any point during the test.

GENERAL

- 1. The speaking tests take place in the period before the main examination series, as notified on the timetable. Each centre decides on a convenient period within these dates for its speaking tests. It is recommended that the tests are conducted within one week to allow sufficient time for a single examiner to conduct all of the tests. See Section 4 below.
- 2. Centres must ensure well in advance of the tests that a suitably quiet room is available and that recording equipment is in good order.
- Centres must adhere to dates for completion of the speaking tests and for the receipt of mark sheets and recordings at Cambridge International to allow sufficient time for external moderation. It is vital that material does not arrive late.
- **4.** For centres with 30 or fewer candidates, only one examiner must be used. Each centre will select its own examiner. This is normally a teacher within the English Language Department, but could be someone local from outside the centre. A group of neighbouring centres might choose the same teacher to conduct all their tests; in such a case each centre is still responsible for submitting properly completed forms and samples. Cambridge International is not responsible for any fees agreed.
 - Centres with more than 30 candidates may use more than one examiner (applying the ratio of an additional examiner for each 30 candidates). If using more than one examiner, internal moderation must be carried out by the centre so that a common standard is applied to all candidates.
- 5. Centres receive a set of speaking assessment cards with this set of examiner's notes. These cards must not be opened until one working day before the test. Both the cards and the notes must remain confidential and must be kept in a secure place by the centre until the end of the examination period.
- 6. Each centre must send to Cambridge International the following: (a) recorded sample on a CD/USB stick; (b) completed MS1 Form(s) (or printout of marks submitted electronically); (c) completed Speaking Examination Summary Form(s).

(a) Recorded sample

Each centre must provide a sample of speaking tests, to be recorded on a CD or USB stick. The size of the sample required is given in the instructions for completing the Speaking Examination Summary Form.

Please ensure that you do not send the recordings of all the candidates (unless there are 10 or fewer). Ideally the sample should be transferred to one or two CDs/USB sticks. You should keep a copy of each speaking test in case of loss or damage to the original. If the sample sent to Cambridge International is inaudible or faulty in any way, you may be asked to provide a replacement.

The teacher responsible for internal moderation at the centre must ensure that the sample covers the whole mark range of the candidates at the centre, with marks spaced as evenly as possible from the top mark to the lowest mark. Where there is more than one teacher involved, the sample must include, in equal number, candidates tested by all teachers.

For instructions on recording the tests, see Section **14** below. CDs/USB sticks must be sent to Cambridge International together with completed documents. CDs/USB sticks must be clearly labelled with details of the candidates whose speaking tests have been submitted.

(b) Form MS1

The computer-printed school-based assessment mark sheet (Form MS1) has three parts:

- The top sheet must be sent to Cambridge International in the separate envelope provided.
- The middle sheet (which is for the external moderator's use) must be sent separately to Cambridge International, together with the sample recording and Speaking Examination Summary Form(s).
- The bottom sheet must be retained by the centre, in case of postal loss or subsequent enquiries, until after the issue of results.

Form MS1 is to be completed by transferring the mark for each candidate from the 'total mark' column, or the 'internally moderated mark' column if a process of internal moderation has taken place, on the Speaking Examination Summary Form.

Centres submitting marks electronically must include a printout of the internal marks report, together with the recorded sample and Speaking Examination Summary Form.

(c) Speaking Examination Summary Form

Marks for each candidate are to be entered in detail on the Speaking Examination Summary Form. This form, and the instructions for completing it, may be downloaded from **www.cambridgeinternational.org/samples**. The database will ask you for the syllabus code (i.e. 0510 or 0511) and your centre number, after which it will take you to the correct form. Follow the instructions when completing the form. A copy of the form must be submitted together with the recorded sample and the middle MS1 copy (or printout of marks submitted electronically).

Please be careful to check all mark additions. The Speaking Examination Summary Form must show the breakdown of marks for all the candidates, not just those selected for the sample. Please put an asterisk (*) against the names of candidates whose speaking tests have been submitted on the CD/USB stick. The candidates' names should appear in the same order on both the summary form and the MS1.

7. The sample CD(s)/USB stick(s), along with the completed MS1 (or printout of marks submitted electronically) and a copy of the Speaking Examination Summary Form, should be returned to Cambridge International as soon as the tests have been completed at the centre. Please do not wait until the end of the assessment period before sending them.

CONDUCTING THE SPEAKING TESTS

- 8. The speaking tests should proceed as follows:
 - **Part A** Start the recording. Give the candidate's name and number. Welcome the candidate and explain briefly what is going to happen in the test, using the examiner script on one of the assessment card pages in these notes. This part should not take more than a minute.
 - Part B Warm-up section. The purpose of this section is to give the candidate time to get used to the examination situation, and put the candidate at ease by conducting a short conversation (2–3 minutes) on general topics and the candidate's hobbies and interests. The topic cards should not be discussed during this phase.
 - Part C Give the speaking assessment card to the candidate and announce the letter and the name of the card. This must take place AFTER the warm-up. Any necessary explanation is given at this point, followed by a short preparation period (about 2–3 minutes), when the candidate may ask questions. The candidate cannot make notes during this period.

Please note: the preparation period must be recorded.

Part D Main part of the test. Conversation based on the speaking assessment card. Either the examiner or the candidate may start the conversation. All prompts must be used, in the order they appear on the card. Do not allow candidates to deliver speeches or monologues at any point during the test. The main part of the test should last approximately 6–9 minutes.

The total duration of the speaking test, from the beginning of (A) to the end of (D), should be approximately 10–15 minutes and recorded in full.

Note that <u>only</u> (D) is to be assessed.

The speaking test must be conducted in English throughout.

- **9.** Examination conditions must prevail in the area where the speaking tests take place. Adequate supervision must be provided to ensure that candidates leaving the examination room do not communicate with those waiting to enter.
- **10.** No other person should be present during the speaking test, with the exception of another teacher/examiner, moderator or representative of Cambridge International.
- **11.** Candidates cannot bring any notes into the examination room. They are not allowed to consult dictionaries.
- 12. A range of speaking assessment cards is provided, and the examiner (not the candidate) chooses the card to be used for each candidate. As wide a variety as possible of the cards should be used during the speaking tests at the centre. In order that candidates are given every chance to do themselves justice, the speaking assessment card should be selected with care. The warm-up may give the examiner an indication of the best card to select but the examiner must not allow the candidate to lead the choice of topic.
- **13.** The examiner should be positioned so that he or she is facing the candidate, with a table or desk in between, and not allow candidates to see notes made on Speaking Examination Summary Forms or similar paperwork.

RECORDING THE TESTS

14. Before the start of the speaking test session, centres must make sure their recording equipment is in good working order by testing the equipment in the room where the speaking tests will take place. Check audibility levels to avoid adjusting the volume during the speaking test and ensure there is no extraneous noise in the examination room. Checks for audibility should continue throughout the speaking test session.

Once the speaking test has begun, the recording must run without interruption. Each CD/USB stick should begin with a clear statement by the examiner as follows:

Centre number: [e.g.] AZ 999

Centre name: [e.g.] Abcxyz Academy

Examination: 0510 English as a Second Language

Examiner name: [e.g.] Ms Z. Abced
Date: [e.g.] 1 February 2020

Each candidate should be clearly indicated by the examiner as follows:

Candidate number: [e.g.] 0021

Candidate name: [e.g.] Abdi Zachariah

At the end of the recording the examiner should state clearly 'end of recording'.

Before the CD/USB stick is despatched, spot checks must be made to ensure that every candidate is clearly audible. The contents of each CD/USB stick must be clearly labelled. Each track on the CD/USB stick should be renamed, giving the candidate name and number, rather than 'track 1', 'track 2', etc. A separate audio track is required for each candidate.

GENERAL ADVICE

15. Please bear in mind the following when marking:

Be objective. Do not allow any knowledge of a candidate's personality and attributes to influence objective assessment. For example, knowledge that a candidate is very conscientious in his or her homework is irrelevant in assessing his or her speaking test. If the candidate's performance is affected because he or she faces difficult circumstances or personal problems at the time of the test, this is a matter to be dealt with via special considerations procedures, for which exams officers at centres complete separate documentation. Examiners must not make any separate allowance themselves.

Be realistic. Remember that it is not necessary for a candidate to be of native speaker standard to be given maximum marks within any single category. But knowledge of a candidate's first language must not lead an examiner to ignore particular habitual errors and overlook inaccuracy.

Be consistent. It is important that the marking criteria are applied in the same way for all the candidates at the centre so that a reliable rank order for the centre is obtained.

Be positive. Marking the test should be seen as giving credit for what candidates can do, not penalising them for what they cannot do. This does not mean that matters of inaccuracy in, for example, grammar and pronunciation are to be overlooked, but is a reminder that <u>a speaking test is intended to credit positive achievement.</u>

- **16.** To conduct speaking tests effectively:
 - try to put candidates at their ease from the outset (smiling as they enter the room, indicating where they should sit) while maintaining a clear sense that the speaking test is being conducted in a formal examination situation
 - show interest, even in mundane matters
 - use 'open' questions which allow candidates to respond at length, not 'closed' questions which prompt yes/no answers.

Please avoid:

- walking about or distracting candidates
- interrupting with your own views or correcting mistakes
- showing undue surprise or impatience
- giving the impression that there are 'right' answers to questions or that the test is a test of knowledge
- making written notes during the test
- indicating how well the candidate has performed during or after the test.

MARKING CRITERIA

Give a mark out of 10 for each category (structure, vocabulary, development and fluency), and then add these marks to give an overall total out of 30.

Mark	Structure	Vocabulary	Development and Fluency
9–10	The candidate uses a range of structures accurately and consistently, and is confidently in control of the structures used.	The candidate uses a sufficient range of vocabulary to respond with precision. Shades of meaning are achieved and some sophisticated ideas are communicated.	The candidate shows sustained ability to maintain a conversation (and contribute) at some length. The candidate responds to a change of direction in the conversation, demonstrating the ability to expand and develop the topic and contribute original ideas. Pronunciation and intonation are clear.
7–8	The candidate uses a range of structures that are generally accurate (and used) with some confidence. Errors will occur when attempting to use more complex sentences.	The candidate uses a sufficient range of vocabulary to convey information and ideas with competence and some confidence.	The candidate maintains a competent conversation, responding relevantly and at length, using some original ideas. Frequent prompting is unnecessary. Pronunciation and intonation are generally clear.
5–6	The candidate uses simple structures securely, but has difficulty venturing beyond them.	The candidate uses a sufficient range of vocabulary to convey simple ideas and information clearly, but not entirely successfully.	The candidate makes an attempt to respond to questions and prompts. Effort is needed to develop the conversation which will not be entirely successful. Pronunciation and intonation are not always clear, but the candidate can be understood.
3–4	The candidate uses very simple, limited structures with errors which restrict communication.	The candidate uses a restricted range of vocabulary and has difficulty in conveying simple ideas. There is likely to be hesitation, repetition and searching for words.	The candidate has to be encouraged to go beyond responses which are brief and widely spaced. The candidate struggles to develop a conversation. Pronunciation and intonation cause some communication difficulty.
1–2	The candidate attempts a response, but rarely achieves communication.	The candidate has insufficient vocabulary to convey even simple ideas.	The candidate's responses are so brief that little is communicated. Pronunciation and intonation patterns cause difficulty for even the most sympathetic listener.
0	No response.	No response.	No response.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

A Important jobs

Candidate's Card

People have jobs to earn money and some of these jobs are extremely important for society.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- jobs you think are very important, and why
- whether you would like to do any of these important jobs
- the disadvantages of doing jobs which are important for society
- the view that being a parent is the most important job in the world
- the suggestion that when people choose a job, they only think about the salary.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

B Behaviour

Candidate's Card

Our behaviour is how we do things and react in different situations.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- how you behave when you are excited or bored
- whether you behave differently with your friends to when you are with your family
- how people should behave when they visit someone's home in your country
- the view that it is not important how people behave in public places, such as buses and supermarkets
- the opinion that people always judge others by the way they behave.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

C Keeping up to date

Candidate's Card

Keeping up to date includes buying the latest versions of things and following the latest fashion.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- a new object that you have, and what it is like
- things that you, or people you know, like to have the newest version of, and why
- reasons why some people keep old things
- the idea that there is too much pressure on young people to follow the latest fashions
- the view that everyone should always keep up to date.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

D Climate

Candidate's Card

Weather conditions and climate affect the way we live.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- the types of weather you like, and why
- a situation when weather made you change your plans
- how weather conditions can affect sports and other activities
- the idea that life is easier in a warmer climate
- how climate change might influence our lives in the future.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

E School

Candidate's Card

School is where young people go to learn.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- what you enjoy doing at school, and why
- whether students should wear school uniforms, and why
- whether boys and girls should learn together or separately
- the idea that attending school should only be compulsory up to the age of 14
- the suggestion that, in the future, all learning will be online and there will be no need to go to school.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

F Things we like

Candidate's Card

We all like different things and enjoy having different experiences.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- things that you enjoy doing in your free time, and why
- how your interests have changed since you were a child
- whether young people have similar interests to their parents
- the opinion that at school students should only study subjects they like
- the suggestion that older people don't have time for the things they enjoy.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

G Supermarkets

Candidate's Card

Some people prefer small shops or markets, while others like to shop in big supermarkets.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- where your family goes shopping, and what it is like
- the differences between shopping in a small shop and a supermarket
- positive and negative effects of supermarkets on the areas where they are built
- whether people buy more than they need when shopping in supermarkets
- the idea that, in the future, people will only shop online.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

H Family life

Candidate's Card

Families can be very different and they are important in our lives.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- your favourite family members and what they are like
- activities you enjoy doing with your family, and why
- whether families spend enough time together nowadays
- the view that schools should offer classes on how to raise children
- the suggestion that when parents are less strict, their children become more confident.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

I The world of science

Candidate's Card

Science does not only happen in laboratories but is part of our everyday lives, for example in cooking.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- the science you enjoy doing at school, and why
- whether you, or someone you know, would like to become a scientist
- ways people can use science in their everyday lives
- the view that schools spend too much time teaching science instead of other subjects, such as art or drama
- the opinion that future scientific discoveries will make the world a much better place.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

J Speaking another language

Candidate's Card

Many people around the world speak more than one language.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- the languages you speak, and when
- a new language you would like to learn, and why
- the challenges of speaking a new language
- the view that the best way to learn a language is to stay in the country where the language is spoken
- the idea that the world would be a better place if we all spoke the same language.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

K Knowledge

Candidate's Card

Knowledge is the information or facts we know about a topic.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- topics you would like to know more about, and why
- jobs where having a lot of knowledge is important, and why
- different ways people can get more information or facts
- the opinion that some information should never be shared
- the suggestion that people don't need to have a lot of knowledge to become successful in life.

You may introduce related ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

L Accessories

Candidate's Card

We choose accessories, such as jewellery or bags, to improve our appearance.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- your favourite accessories, and why you like them
- an occasion when you, or someone you know, spent a lot of money on accessories
- whether accessories are as important to you as your clothes
- the view that expensive accessories are only bought to show off wealth
- the idea that the fashion industry is destroying the planet.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

M Activities

Candidate's Card

We all do different activities every day, some of them for fun and some of them because we have to.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- things you often do during the day, and why
- something you did to help someone, and what happened
- whether it is relaxing to do a lot of things during holidays
- whether the best way to learn is by trying to do things yourself
- the opinion that the most successful people are those who do the most.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

Then I will give you an assessment card which has the topic we will discuss in the last part of the test. You will have 2–3 minutes to read the five prompts on the card to prepare for this part. You can't make any written notes but you can ask me to explain anything you don't understand.

Finally, we will have a discussion based on the five prompts on the card and any ideas of your own on the topic. This part lasts 6–9 minutes and is the only part that is assessed. You may keep the card until the end of the test.

Do you have any questions?

Then start the test.

N Machines and robots

Candidate's Card

Many people and jobs have now been replaced by machines and robots.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- the different types of machines you see in your daily life, and where
- whether you would like to have a personal robot, and why
- the jobs that could be replaced by machines and robots, and why
- the disadvantages of robots being used instead of people
- the idea that, in the future, people will rely on robots and will lose their skills.

You may introduce **related** ideas of your own to expand on these prompts.

When you have started the recording, given the candidate's name and number and welcomed the candidate, please read the following explanation to the candidate.

First we will have a 2–3-minute general discussion about your interests and life outside school. This part isn't assessed.

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Do you have any questions?

Then start the test.

O Eating outdoors

Candidate's Card

Most people enjoy eating outdoors, such as having a picnic or a barbecue.

Discuss this topic with the examiner.

Use the following prompts, in the order given below, to develop the conversation:

- an occasion when you ate outdoors, and what happened
- your favourite place for eating outdoors, and why
- how weather conditions can affect eating outdoors
- the idea that eating outdoors is better than eating indoors
- the opinion that meals are special because of the people we share them with, not because of where we have them.

You may introduce **related** ideas of your own to expand on these prompts.

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